

1. Name and contact information of the party responsible for the processing of data (the Controller) and of the company's Data Protection Officer

This Data Protection Information applies to data processed by:

Controller:

Hanseatischer Versicherungsdienst Eduard Pfeifer GmbH,
Kriegkamp 2, 22147 Hamburg, Germany
E-mail: andreas.pfeifer@hvd-hamburg.de
Telephone: 040/679099-0
Fax: 040/679099-11

Hanseatischer Versicherungsdienst Eduard Pfeifer GmbH's Data Protection Officer can be reached at the above-specified address, Attn. Mr. Andreas Pfeifer, or via e-mail at andreas.pfeifer@hvd-hamburg.de.

2. Collection and archiving of personal information; purposes and types of use

When you commission us to render services to you, we collect the following information:

- Title, first and last name
- A valid e-mail address
- Your address
- Your telephone number(s) (landline and/or mobile phone)
- Information required for the implementation of your wishes in conjunction with your insurance coverage

We collect this data in order to

- Be able to identify you as our customer
- Be able to provide you with adequate advice and to offer you compatible insurance coverage solutions
- Exchange correspondence with you
- Issue invoices
- Process damage claims and insurance coverage entitlements.

We process this data upon your request. Pursuant to Art. 6 Sect. 1 S. 1 lit. b GDPR it is required for the abovementioned purposes in order to properly process the order and for both parties' fulfillment of obligations arising from the insurance company/client relationship.

The personal data we collect for the customer relationship will be retained by us in compliance with the archiving principles for business documentation until the statutory retention period has ended. Thereafter, all data will be deleted, unless we are under a mandate to retain the data longer pursuant to Article 6 Sect. 1 S. 1 lit. c GDPR due to taxation or trade law based retention and documentation obligations (arising from HGB (German Commercial Code), StGB (German Criminal Law) or AO (German Tax Law)) or if you have consented to extended archiving pursuant to Art. 6 Sect. 1 S. 1 lit. a GDPR.

3. Sharing of data with third parties

We will not share your personal data with any third data for any purposes other than those specified below.

If required for the management of our customer relationship with you pursuant to Art. 6 Sect. 1 S. 1 lit. b GDPR, we will share your personal data with third parties. This includes in particular the sharing with insurance underwriters and their representatives and with experts and government agencies for correspondence purposes, for the execution of insurance policies, for the claiming of entitlements and for the processing of damage claims. These third parties are not permitted to use any of the shared data for any other purposes than those specified herein.

4. Rights of affected individuals (Data Subjects)

You have the following rights:

- Pursuant to Art. 7 Sect. 3 GDPR, you may at any time revoke your consent once given to us. The consequence of this will be that we may no longer process the data based on which you provided your consent in the future.
- To demand information about all personal data of yours we process pursuant to Art. 15 GDPR. In particular, you may demand information about the purposes of processing your data, the categories of personal data, the categories of recipients to whom your information was or will be disclosed, the planned duration of data storage, the existence of the right to correction, deletion or restriction of the processing of your data, your right to object, your right to file a grievance, the source of your data, if we did not collect the information directly as well as the existence of an automated decision-making tool, including profiling and, if applicable, meaningful information on the details.

- Pursuant to Art. 16 GDPR, to demand the prompt correction of incorrect or the completion of incomplete data of yours we archive.
- Pursuant to Art. 17 GDPR, to demand the deletion of your personal data stored by us, if its processing is not required for the exercising of the right to freedom of speech and information, to fulfill a legal obligation, on the grounds of public interest or to claim, exercise or defend legal entitlements.
- Pursuant to Art. 18 GDPR, to demand restrictions to the processing of your personal data, if the correctness of the data has been disputed by you, if the processing of the data is illegal but you reject its deletion and we no longer require the data and you need it to exercise, claim or defend legal entitlements or if you have filed an objection to the processing of your data pursuant to Art. 21 GDPR.
- Pursuant to Art. 20 GDPR you may demand that the personal data you have shared with us be given to you in a structured, commonly used and machine-readable format or may demand the transfer of the information to a different Controller.
- Pursuant to Art. 77 GDPR, you may file a grievance with a supervisory agency. As a rule, you may direct your grievance to the supervisory agency in charge at your usual place of domicile or work or at the seat of our insurance enterprise.

5. Right to Object

If we process your personal data based on legitimate interests pursuant to Art. 6 Sect. 1 S. 1 lit. f GDPR, you have the right to object to the processing of your personal data pursuant to Art. 21 GDPR, if there are grounds for this arising from a special situation you as an individual are in.

If you would like to exercise your right to object or revoke your consent, all you need to do is send an e-mail to andreas.pfeifer@hvd-hamburg.de.